

Minutes of the Mundford Parish Council Virtual Meeting by Zoom on 6th August 2020

PRESENT:

Councillors J. Musgrove (Chairman) Cllrs D. Goodrham, K. Weight, S. Eyres, S Booth and District Cllr Mike Nairn. There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Welcome to our Zoom meeting. The Chairman had spoken with Chris Burton who is happy for us to add John Burton's name to the plaque on the Crown Road bench. Wording 'In memory of Parish Councillors John Burton and John Marston, with gratitude for their many year's service to the village'. The Chairman was going to propose that the Parish Council contact the Desert Rats Society and offer to replace their two flags either side of the tank memorial on the Swaffham Road. It appeared however that they had today been replaced. The Chairman suggested a donation anyway but it was mentioned that this was not in the village and there was no further discussion.

2. APOLOGIES OF ABSENCE

Cllr B. Ellis (no excess to webcam). Cllr N. Enderby. Cllr S. Welsh (no contact received)

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting in July were accepted as a true and accurate record. This was proposed by Cllr S. Booth and seconded by Cllr S. Eyres. All agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr K. Weight mentioned she had a planning application noted in item 9 which has now been approved.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- Swaffham Road resurfacing now completed and new studs fitted. Cllr N. Enderby had asked if we could approach Norfolk Highways regarding painting 40mph roundals along the main stretch of Swaffham Road from the Ickburgh Bridge to the Lynford Turn and on the approach to Lynford Turn from the roundabout. District Cllr M. Nairn suggested we approach highways even though they have refused in the past. There are 40mph roundals where the speed limit starts coming from Swaffham.
- Village resurfacing completed. Waiting new white lines. Generally the surfacing is considerably better than the previous attempt.
- Cllr D. Goodrham had received a questionnaire regarding the roads. No one else had a copy. Copies to be circulated.

6.2 Village Footpaths and Verges

- Cllr D. Goodrham mentioned the ivy on the wall of number 2 Billy Emms Court. Flagship to be reminded again. (This has been reported again to Flagship)
- Hedge on the A 134 King Lynn Road from Fir Close still not cut back. Flagship to be reminded again. (This has now been reported again to Flagship)

6.3 Allotments

- Allotment fencing has gone ahead at a cost of £431. Works partially completed. Thanks to those who have assisted. Forestry Commission lent us use of a hand held wire tie machine to assist the works. We have purchased boxes of the wire ties for the machine.
- Proposal by Cllr S. Eyres to purchase two tank gauges for the allotment tanks as it is very difficult to see how full they are. Agreed by all present. Cost of £21.99 each. Seconded Cllr D. Goodrham. Approved by all present.
- Cllr Eyres has been offered an additional 1000 litre closed storage tank. It was suggested it might eventually go on the hut when and if we install guttering.

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6.4 Handyman/Gardener

Bruce has been watering flower beds etc and assisting in the fencing project on the allotments. Bruce has also cut the hedge outside the school fence on the Kings Lynn Road which was overhanging the footpath.

6.5 Allotment Hut

It has been suggested to Cllr S. Eyres that we consider using the hut as a Man Shed/Universal Shed come repair shop. This could possibly be a couple of mornings a week for anyone to come along and bring their equipment to repair any items villagers bring along.

It was proposed we put a piece in the September Messenger and see what response we get.

It would be nice to remove the Scout signage from the hut and replace it with a new one with Margason's Field Shed or similar. Possibly with reference to the Parish Council as well. General agreement to remove the scout sign but hold on renewing at present.

District Cllr M. Nairn said these sheds had been a success in Thetford and other areas.

6.6 Remembrance Day Service

It was thought it might be possible for this to go ahead under current distancing regulations. No agreement needed at this time. Review again at October meeting.

6.7 Tree Lighting Ceremony

Hold on making a decision until October meeting.

6.8 Parish Councillor Vacancy

One lady has been mentioned as a possibility. Cllr S. Booth to speak with her again before next meeting.

7. CORRESPONDENCE

- Email from MOD regarding low flying suggesting it is necessary. A reply has been sent pointing out the vast area to the East of the village available to them rather than spending three or four hours over the village.

8. FINANCE

8.1 Payments and Cheques for the July invoices

The following payments were authorised on Thursday 6th August. This was proposed by Cllr D. Goodrham and seconded by Cllr K. Weight. All present agreed.

Description	Amount
Balance for July 2020 (minus the following direct debits)	£15,216.17
Opus Energy Parish Office Electric	£33.78
E-On Street Lights	£118.97
Everflow Water Rates	£0.00
XLN Telephone/Wifi Parish Office	£49.14
Npower Business (Allotment Hut Invoice)	£45.44
Total Direct Debits	£247.33
Receipts	Amount
SLCC Bursary Payment	£100.00
Total Income	£100.00
Balance	Amount
After Direct Debits and Income	£15,068.84

Cheques	Description	Total
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Jan Grace – Volunteer Expenses	£68.85
BACS	Angelika Peters Dennis – Volunteer Expenses	£76.50

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BACS	Helen Hall – Volunteer Expenses	£9.90
BACS	New Allotment Fencing	£431.43
BACS	HMRC - PAYE	£37.48
BACS	Norfolk Parish Training & Support – CiCLA Training & Study Guides	£219.10
BACS	Clerks and Handyman Wages	£805.91
Total Paid		£1,708.40

Balance in Community Account	Total
August 2020	£13,360.44
Balance in Savings Account	Total
August 2020	£15,878.71
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for July

- There were 179 visitors in July.

8.3 AGAR queries.

Minor queries answered by the Clerk on the annual accounts.

9. PLANNING APPLICATIONS

Decision on the 4 Houses off Crown Road has been postponed again until 30th August by planning for a decision. Additional drawings and written statement added again two days before the July decision date changing minor items. Cllr Mike Nairn said enforcement he thought had been trying to speak with the Parish Council. Chairman will follow up this coming week.

Reference Number:	Address:	Date:	Description:	Outcome/Update:
3PL/2020/0425/VAR	Land Off Crown Road, Mundford	06/05/2020	Variation of Conditions 2, 4, 5, 6, 8, 9, 10, 11 and 14 on 3PL/2017/0059/F Please refer to Variation of Condition Report submitted with this application.	Undecided
3PL/2020/0526/LB	West Hall, West Hall Drive, Mundford	12/06/2020	Small extension & replacement of some windows and doors	Approved
3PL/2020/0836/O	Culford House, Cranwich Road	03/08/2020	Outline permission for single dwelling	Undecided
3PL/2020/0829/HOU	22 Swaffham Road, Mundford	04/08/2020	Extension to outhouse serving dwelling	Undecided

10. STREET LIGHTING

We are still chasing Westcotec for answers to various items.

11. REPORTS

11.1 District Cllr Mike Nairn

Breckland were carrying out most Council meetings and planning meetings on Zoom. 95% of staff are working from home. Breckland have had a majority of the rents in from their tenants during the lockdown. They are expecting some reduction in office space rental in the near future. Breckland have been putting in contingencies for second spike of the virus. Various discussions taking place regarding devolution in the County. It was on the lines of an East West split rather than the whole County. District Cllr M. Nairn had been the subject of fraudulent activity on his bank account and recommended anyone joining CEFAS or Experion as a safeguard.

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11.2 County Cllr Fabian Eagle

None

12. MEMBERS' MATTERS

The Chairman brought up some minor items for the Council's attention. The car share scheme was up and running again on a small basis. The Chairman explained that the Council had not spent the budget allocated up to this point in the year for obvious reasons but that some of the items would be dealt with in the near future. The Chairman said the new printer agreed some time back and new laptop computer would be purchased in order that the change to the WIX based website could go ahead before the deadline for the new accessibility requirements come into force.

With nothing more to discuss the meeting closed at 9.25pm.

Chairman: _____ Date: _____